

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
August 10, 2021

BOARD MEMBERS PRESENT – Trevor Kaufman, Harry Fahnestock, Penny Frownfelter, John McNaughton, and Jerry Robinson.

OTHERS PRESENT – Robert Hasemeier, Eric Trembly (Engineers) and Dean Miller (Operations Manager).

MEETING CALLED TO ORDER – by Chairwoman Penny Frownfelter at 6:00 P.M.

PUBLIC COMMENT – None

ENGINEER'S REPORT – Robert Hasemeier, Eric Trembly (report included in Board packet)

1. Meter replacement project – A letter was sent to USDA for final review. The costars quote is about \$3,000 above estimate. The actual figure will be confirmed when the number of meters is verified. It is projected to take 8 to 10 weeks for delivery of the meters, so it will be about 90 days until meters can be installed.
2. NPDES renewal – DEP has requested additional information on the process diagram and there is confusion about the overflow pipe.
3. The SRBC docket renewal is up in 2022 for Well 10 and 14. There is a meeting scheduled for Monday, August 23rd at the River Plant. Miller will be in attendance.
4. Well #1 – It should be considered a primary source of water. The two-filter tank will be used as a dual train for manganese and copper. It will require more work with DEP to make this a primary source and an additional \$50,000.

Resolution 2021-5 – Moved by Robinson and Kaufman to accept the bid from Modern Pump and begin the process of awarding the project to them. Motion carried unanimously.

5. River crossing – Possible sites for the water pipe have been identified. B&L will look to see if the conduit is big enough for a 10 to 12" pipe, then the existing placement on the bridge could be used.
6. Hillside Manor – There have been discussions with the owner concerning connecting the apartments to the water system. It will need to be considered as part of a larger project in that area, in coordination with grant funding.
7. Howe Dam – Most grants will not receive funding this year.
8. Master plan – B&L is requesting that all current information, institutional information and plans for the future are written into a master plan.

OPERATIONAL REPORT – Dean Miller

1. River Plant operation – The plant continues to run well although it is a difficult time of the year because of the temperature. Miller reminded the Board that the average life of the membranes is 8 to 10 years, and they are at 8 years now.

2. Britcher received a letter from Oliver Township concerning the condition of the roads in the area of Fickes Lane. Kevin Jacobs at Glace reported that they are planning to do a total road reconstruction of the area and would want the Borough, the Sewer Authority and the Water Authority to be involved in the project. The estimated cost for the Water Authority will be \$700,000 minus partial cost of resurfacing. Miller informed Jacobs that the project would need to wait until grant funds are available. Glace would like all entities to be shovel ready in order to qualify for funding as it becomes available. The Borough annexed the street so that school property was in the police jurisdiction. Miller will respond to Jacobs and Britcher will respond to Oliver Township.
3. New equipment was installed, to install a backup pump at the Howe Township plant. The Board is in agreement to take funds out of the Special Projects account to pay the invoice.
4. The installation of the pipe at the fairgrounds is under way. They will be laying 4,000 feet of 2" pipe and 2,000 feet of 1" and putting in a 1 ½" meter. The original plan was to install 4" pipe. The pipe is on their side of the meter and may cause low water pressure in other parts of the system. The Board is agreement that they will be billed at 1 ½" meter size for 2 EDU's.

SOLICITOR'S REPORT – Adam Britcher is absent.

TREASURER'S REPORT –

1. Delinquent Accounts –

Moved by Kaufman seconded by McNaughton to approve the July Treasurer's report. Motion carried unanimously.

Moved by Robinson seconded by Fahnestock to approve July's bills. Motion carried unanimously.

Moved by Fahnestock, seconded by McNaughton to approve the July Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by Kaufman seconded by Fahnestock to approve the July 13, 2021 regular meeting minutes. Motion carried unanimously.

NEW BUSINESS –

1. Heller's water connection – An application with a \$3,500 deposit check was received from Heller's. They estimated their usage at 7,500 gallons per day. The application will be forwarded to B&L and they will establish an amount for escrow. The meter will be put in by the fire hydrant and Heller's will separate the water and bill tenants.
2. Rentals – There are sometimes issues with landlords not paying the bill when tenants don't pay.
3. Sunshine Act – There has been a change that requires the meeting agenda to be posted 24 hours in advance of the meeting. Anything that is not urgent can not be decided on, if it was not on the agenda.

ADJOURNMENT – Moved by Fahnestock, seconded by McNaughton to adjourn the meeting at 7:33 P.M. Motion carried unanimously.

Debra Kunish
Recording Secretary