

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
July 15, 2021

BOARD MEMBERS PRESENT – Trevor Kaufman, Harry Fahnestock, Penny Frownfelter, John McNaughton, and Jerry Robinson.

OTHERS PRESENT – Adam Britcher (Solicitor), Robert Hasemeier and Eric Trembly (Engineers).

MEETING CALLED TO ORDER – by Chairman Trevor Kaufman at 6:00 P.M.

PUBLIC COMMENT – None

ENGINEER'S REPORT – Robert Hasemeier and Eric Trembly have submitted a written report which is included in the Board packet.

1. CBDG grants – Nothing to report.
2. A possible industry going in Howe Township would require 100,000 gallons of water per day. The Board is in agreement that grant money would need to pay for the expansion necessary to provide this amount of water.
3. NPDES permit for the River Plant – Additional process drawings and sewer drawings were sent to DEP this week.
4. Howe Dam – Five grant opportunities have been identified.
5. Juniata River crossing – A conceptual report is being prepared and two possible locations for the crossing have been identified.
6. SRBC renewal – It is a two-step process and the first step is an application for a waiver which will cost \$3,900. There will a pre-application meeting in August.
7. Well #1 bid status – The Well has been out for bid for a month and there are 3 contractors interested. The bid opening is scheduled for July 19th.
8. Meter purchase and resolution – The USDA engineer working on the meter project has requested confirmation that the Board is agreement with purchasing the more expensive Master Meter multi-jet technology using the PA Costars public contract. Hasemeier has prepared a letter for the Board Chair to sign and Britcher has prepared a resolution. The letter will be held pending the Costars quote review.

Resolution 2021-4 Moved by Kaufman, seconded by McNaughton that the Board is in agreement with purchasing the more expensive Master Meter multi-jet technology using the PA Costars public contract. All in favor, pending Miller and Hasemeier approval of the Costars quote and clarification of the annual support fee.

9. Requisition #5 – Documents and invoices have been presented for Board review

Moved by Kaufman, seconded by McNaughton to approve Requisition #5 for \$16,984.52 in funds to pay B&L invoices. Motion carried unanimously.

OPERATIONAL REPORT – Dean Miller is absent.

SOLICITOR'S REPORT – Adam Britcher

1. Liens/Sheriff Sales – Nothing to report.

TREASURER'S REPORT –

1. Delinquent Accounts – The grants that Perry County received to help residents struggling because of the pandemic have helped many of the Authority's customers catch up past due bills.

Moved by McNaughton, seconded by Fahnestock to approve the June Treasurer's report. Motion carried unanimously.

Moved by Robinson, seconded by Fahnestock to approve June bills. Motion carried unanimously.

Moved by Kaufman, seconded by McNaughton to approve the June Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by Fahnestock, seconded by Robinson to approve the June 8, 2021 regular meeting minutes. Motion carried unanimously.

OLD BUSINESS – None

NEW BUSINESS –

1. Late fee charges – The policy will remain a one-time adjustment but will allow for some flexibility depending on circumstances.
2. Empty lot – PA1 calls have come in for construction on the empty lot in front of Burger King.
3. Hillside Manor – The owner is considering joining the water system and has requested the dollar amount of the tapping fee. The Board is in agreement that the issue is complicated by the current problems in the area and is seeking engineer guidance on costs. B&L will look into the possibilities of obtaining grant money.

BOARD COMMENTS –

1. Fahnestock – The township has broken the shut-off valve of the pipe in front of his shop. The pipe will need to be dug up and repaired.
2. Robinson – There has been an adjustment to the insurance policy, which will slightly increase the monthly premium. The twin tanks were only insured for \$174,000 and should be insured for \$400,000.

ADJOURNMENT – Moved by Kaufman, seconded by Robinson to adjourn the meeting at 7:15 P.M. Motion carried unanimously.

Debra Kunish
Recording Secretary