

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
June 8, 2021

BOARD MEMBERS PRESENT – Penny Frownfelter, Harry Fahnestock, John McNaughton, Jerry Robinson and Trevor Kaufman.

OTHERS PRESENT – Adam Britcher (Solicitor) and Dean Miller (Operations Manager).

MEETING CALLED TO ORDER – by Chair Penny Frownfelter at 6:00 P.M.

PUBLIC COMMENT – None

ENGINEER’S REPORT – Robert Hasemeier & Eric Trembly are absent, an engineer’s report is included in the Board packet.

1. The Well #1 improvements project pre-bid meeting will be held Friday, June 11th at 10:00 a.m. at the River Plant. The chlorination system, the well pump and some controls are being replaced.
2. Requisition #4 is being resubmitted for Board review, due to changes required by DEP.

Moved by Kaufman, seconded by Robinson to approve the modified Requisition #4 for payment. Motion carried unanimously.

OPERATIONAL REPORT – Dean Miller

1. Update 5th/6th/Fickes – Nothing to report.
2. River Plant operation – There was a failure on the #2 membrane, so the cassette was removed, and repairs have been made. There was an issue with DEP regarding a chlorine residual result that was past the required due date. The lab has corrected the error and the violation has been removed.
3. Paving – There are about six places that need to be paved after excavation of the street was required for water main repairs. Quotes were obtained from Pave Master for \$4,190, M&J Paving for \$4,950 and McNaughton Paving for \$5,680.

Moved by Kaufman, seconded by Robinson to accept the quote of \$4,190 from Pave Master. Motion carried unanimously.

4. Lead and copper rule – EPA will grant primacy to the Department of Environmental Protection in Pennsylvania to be the overriding regulatory agency. January 18, 2023 is the deadline for the package to be approved. January of 2024 is the deadline for the Authority to provide an inventory of service lines and a lead service line (specified as the line from the water main to the property) replacement plan. In addition, a list of childcare facilities and schools will need to be provided and there will be a required sampling schedule.

SOLICITOR’S REPORT – Adam Britcher

1. Liens/Sheriff Sales – Nothing to report.
2. Personal Property & Real Estate Claims – Nothing to report.

3. A follow up letter was sent to the owners of the property at 726 N Fourth St regarding the backflow preventer.

TREASURER'S REPORT –

1. Delinquent Accounts –

Moved by Robinson, seconded by Kaufman to approve the May Treasurer's report. Motion carried unanimously.

Moved by Robinson, seconded by Fahnestock to approve May bills. Motion carried unanimously.

Moved by Robinson, seconded by Kaufman to approve the May Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by Robinson, seconded by Fahnestock to approve the May 11, 2021 regular meeting minutes. Motion carried unanimously.

NEW BUSINESS –

1. Oliver Township – The Board discussed the townships lack of a mandatory water connection. There have been two new builds, within 1000 feet of the main, that have private wells. The topic is tabled for future discussion.
2. Robinson suggested compiling a list of projects that could qualify for grant funds. Some possibilities are the Juniata River crossing; Fickes, Walnut, Mulberry, Oliver, Sixth and Fifth St water line replacements; and SCADA improvements. Frownfelter will email Hasemeier requesting estimates for the projects.
3. SelecTech offsite backup – Included in the Board packet is a quote of \$35 per month for offsite backup of QuickBooks, SCADA, documents and other data.

Moved by Kaufman, seconded by McNaughton to approve the proposal by SelecTech for offsite backup of data. Motion carried unanimously.

4. July meeting – The regular July meeting date has been moved to July 15th.
5. Insurance renewal – Robinson stated that the renewal of the insurance policy will see a yearly increase of \$400.

Moved by McNaughton, seconded by Fahnestock to approve the new rate and renew the EMC insurance policy. Motion carried unanimously.

ADJOURNMENT – Moved by Fahnestock, seconded by Kaufman to adjourn the meeting at 6:49 P.M. Motion carried unanimously.

Debra Kunish
Recording Secretary