

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
March 2, 2020

BOARD MEMBERS PRESENT – Trevor Kaufman, Harry Fahnestock, Penny Frownfelter, John McNaughton, and Jerry Robinson.

OTHERS PRESENT – Adam Britcher (Solicitor) Robert Hasemeier (Engineer) and Dean Miller (Operations Manager).

MEETING CALLED TO ORDER – by Chairman Trevor Kaufman at 7:00 P.M.

PUBLIC COMMENT – None

ENGINEER'S REPORT –

1. CBDG and DCED Grants – Nothing to report.
2. USDA Meter Funding – Technical responses were provided to some of their questions. There are still a couple of questions to be answered and the expectation is to have the loan signed by the end of May.
3. Well #1 – The draft for the permit application is due by the end of the month.
4. PennDot – An email has been received regarding resurfacing work to be done in 2021 from the bridge through the center of town towards the fairgrounds.

OPERATIONAL REPORT – Dean Miller

1. Update 5th/6th/Fickes – No new complaints.
2. River Plant operation – Some repairs have been made on the actuators and both trains are now in operation.
3. Fairgrounds meeting – There was a meeting and there are plans to meet with their engineer in the next couple of weeks.
4. Howe sewer project – Water lines are close to the new sewer lines but there have not been any problems.
5. Water main break – There was a sizable leak in the service line at 114 Walnut St, it has now been repaired. An illustration is included in the Board packet. Every year the Authority is required to report to SRBC regarding leaks and wasted water. Leak detection equipment would help solve these issues. A quote of \$7,760 was provided to the Board.

Moved by Frownfelter, seconded by Robinson to buy leak detection equipment at a cost of \$7,760. Motion carried unanimously.

Moved by McNaughton, seconded by Frownfelter to move into Executive Session at 7:11 p.m.

Moved by Frownfelter, seconded by Robinson to move out of Executive Session at 7:31 p.m.

SOLICITOR'S REPORT – Adam Britcher

1. Liens/Sheriff Sales – Liens are ongoing. The bank is being notified that the curb stop at 418 N Third Street will need to be repaired before the property is sold.
2. Personal Property & Real Estate Claims – Nothing to report.
3. Sewer tapping/connection fee – The tapping fee that the Water Authority paid to the Sewer Authority cannot be determined. It was suggested that one of the tapping fees be removed. Well #1 needs to discharge water, so it is possible that water could be discharged through the sewer system and services could be traded. The difficulty is that the water would need to go through Oliver Township pipes. Hasemeier will work on a way to meter the flow from the well and Britcher will work on logistics. The issue is tabled for now.

TREASURER'S REPORT –

1. Delinquent Accounts –

Moved by Frownfelter, seconded by Robinson to approve February's Treasurer's report. Motion carried unanimously.

Moved by Frownfelter, seconded by McNaughton to approve February bills. Motion carried unanimously.

Moved by Frownfelter, seconded by McNaughton to approve the February Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by Frownfelter, seconded by McNaughton to approve the February 10, 2020 regular meeting minutes. Motion carried unanimously.

OLD BUSINESS –

1. Dam sale – Another person has expressed interest, Britcher will forward information. Robinson mentioned that the area needs to be maintained, by keeping it mowed and the brush cleared. Staff will do as much inhouse as possible.
2. Borough and Sewer usage reports –

NEW BUSINESS –

1. The final audit call is scheduled for Friday, March 6th.

BOARD COMMENTS –

ADJOURNMENT – Moved by Frownfelter, seconded by McNaughton to adjourn the meeting at 7:53 P.M. Motion carried unanimously.

Debra Kunish
Recording Secretary