

NEWPORT BOROUGH WATER AUTHORITY  
REGULAR MEETING MINUTES  
November 11, 2019

**BOARD MEMBERS PRESENT** – Penny Frownfelter, Gerald Robinson, Harry Fahnestock, John McNaughton, and Trevor Kaufman.

**OTHERS PRESENT** – Adam Britcher (Solicitor) and Dean Miller (Operations Manager). Robert Hasemeier is absent.

**MEETING CALLED TO ORDER** – by Chairwoman Penny Frownfelter at 7:00 P.M.

**PUBLIC COMMENT** –

1. Frank Campbell – The Economic Development Authority received grant money that they would like to use to help the fairgrounds get water and sewer services. Campbell reached out to HRG to obtain costs for an updated study, which would include the plans to have the water go in a loop, so it could be drained to keep the water fresh. They want approval to move forward in cooperation with Miller and Hasemeier to make sure the system is compatible with the Water Authority. Frownfelter mentioned that we would have to extend the water line but there is not mandatory connection in Oliver Township, which would make it more difficult to justify obtaining grant money. The costs of maintaining the extension and keeping the water fresh without other customers on the line may be prohibitive. Campbell talked with Oliver Township and they are not going to institute mandatory hookup. Frownfelter said the Water Authority will work with the fairgrounds to develop a plan. The estimate for a water and sewer connection to the fairgrounds is around \$325,000.

**OPERATIONAL REPORT** – Dean Miller

1. Engineer's report – Included in Board packet.
  - Bretz court – There was an onsite meeting to resolve conflicts and issues have been resolved, however tapping fees have not been received.
  - Corrosion control – The application has been returned for adjustments. Hasemeier modified the application and resubmitted it on November 4<sup>th</sup>.
  - PA DEP meeting – In order to resolve non-compliance issues, Well #1 was designated as a reserve water source. The well will be inspected when all conditions are up to DEP standard. Hasemeier continues to work with DEP on Wells 10 & 14.
  - USDA loan – The remaining attachment materials have been provided to Sean McElroy.
  - PA Small Water & Sewer Grant – The specific items to apply for are still under review. The application is due mid-December.
2. Update 5<sup>th</sup>/6<sup>th</sup>/Ficks – No new complaints.
3. River Plant operation – The plant continues to run well, and the Authority remains in compliance with monthly reporting standards.
4. Wastewater Treatment Plant – Miller, Hasemeier and Justin have been working with the plant operator to ensure the sewer connection is done correctly and is beneficial to all parties. Excavation has been ongoing, a line had been crimped and discussion is ongoing on how to resolve this, since a crimped line left in the ground and buried is not acceptable. Hasemeier and the Sewer engineer are communicating about the issue. Miller has provided the Sewer Authority with an application for a New Connection, because they will not be using an existing connection. The Sewer Authority is requesting that a 3-inch line, or bigger, is put in at the connection. The cost for installing a 3" line is estimated at \$8,000. Miller will obtain costs of the project for the December meeting. Also, a determination needs to be made regarding what will be done with the old line, will it be abandoned?

**SOLICITOR'S REPORT** – Adam Britcher

1. Liens/Sheriff Sales – None this month.
2. Personal Property & Real Estate Claims – These are still ongoing.
3. Sewer agreement – The Sewer Authority will discuss the agreement at their November meeting.

**TREASURER'S REPORT** –

1. Delinquent Accounts –

**Moved by Kaufman, seconded by McNaughton to approve the October Treasurer's report. Motion carried unanimously.**

**Moved by Robinson seconded by Kaufman to approve October bills. Motion carried unanimously.**

**Moved by Robinson, seconded by Fahnestock to approve the October Adjustment Report. Motion carried unanimously.**

**APPROVAL OF MINUTES** – Moved by Kaufman, seconded by McNaughton to approve the October 7, 2019 regular meeting minutes. Motion carried unanimously.

**APPROVAL OF MINUTES** – Moved by Kaufman, seconded by McNaughton to approve the October 29, 2019 mid-month meeting minutes. Motion carried unanimously.

**OLD BUSINESS** –

1. Dam sale – Nothing to report

**NEW BUSINESS** –

1. Reorganization – Frownfelter is stepping down as chair and will remain a Board member. Kaufman will assume the position of Board Chair. All other Board members are reappointed to remain in their current positions as follows:
  - Fahnestock is Vice-Chair
  - Robinson is Treasurer
  - McNaughton is Secretary

**McNaughton nominates Kaufman as Board Chair, seconded by Fahnestock. Motion carried unanimously.**

**BOARD COMMENTS** – None

**ADJOURNMENT** – Moved by Kaufman, seconded by Robinson to adjourn the meeting at 7:51 P.M. Motion carried unanimously.

Debra Kunish  
Recording Secretary