

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
August 5, 2019

BOARD MEMBERS PRESENT – Penny Frownfelter, Gerald Robinson, Harry Fahnestock, John McNaughton, and Trevor Kaufman.

OTHERS PRESENT – Adam Britcher (Solicitor) Robert Hasemeier (Engineer) and Dean Miller (Operations Manager).

MEETING CALLED TO ORDER – by Chairwoman Penny Frownfelter at 7:00 P.M.

PUBLIC COMMENT – None

ENGINEER'S REPORT – Robert Hasemeier

1. USDA Meter Financing – All of the required documents have been completed, the application will be finalized this week and sent to USDA. The income survey has been completed and the levels are well within the required limits.
2. Buffalo Crossing – Included in the Board packet is the water modeling results, without field calibration. The findings show that the development will not have much impact on the water system, they should have ample water and enough pressure at 33 PSI. This is just the first step and the next step is to calibrate it with pressure and flow testing.
3. Howe Dam – The Authority is treating the reservoir as if it is a stormwater basin. Hasemeier will submit a letter to let DEP know that the Authority will not be taking down the trees. For-sale signs have been put up.
4. Wells 10 & 14 – There are several requirements that are being addressed for the August 19th DEP deadlines. There is a permit modification being requested by DEP and the iron/manganese control will be removed. The radon removal equipment is not functioning and will need to be replaced.

OPERATIONAL REPORT – Dean Miller

1. Alarm & shutdown letter – The one remaining item, combined filter effluent, can't be completed by the due date, Miller will send a letter prior to August 19th, requesting an alternate compliance schedule. GE/Suez does not have the capability to monitor this in their computer programming. The estimated cost to comply with this requirement is 10 to 15 thousand dollars. DEP will be coming out after to all filter plants to test the alarms and shutdowns.
2. DEP Action Plan – The comprehensive management plan is in progress and will be completed by August 19th.
3. Update 5th/6th/Fickes – Samples were taken from 135 S 5th St and the results that are in show that the water is bacterially safe for human consumption. Not all the test results have been received yet. No other complaints regarding water quality have been received in the area.
4. River Plant operation – Production is going better; a flow meter went down on one train, but it has been repaired.
5. Lead/Copper Testing – The process of gathering addresses and contacting customers has been started. The testing will be completed by the end of September.
6. The railroad cars and crew are in town. There was a leak, but they wanted to hook up before it was repaired, so 35,000 gallons of water was used the first day. They have now repaired the leak and are using 3 to 5 thousand gallons a day.
7. Burger King – A sign announcing the arrival of Burger King has been placed at the site. Britcher will email their attorney, regarding the water connection.
8. Well #1 – The first sample was too high, so DEP wanted an iron/manganese removal plan. Hasemeier requested a second sample, which will need to be completed by August 19th.

SOLICITOR'S REPORT – Adam Britcher

1. Sewer Agreement & Overpayment – Frownfelter will sign the letter to the Sewer Authority regarding the overpayment. When that is received the Sewer Authority will pay the \$1700 that is still outstanding. The details of the sewer agreement are still being discussed.
2. Liens/Sheriff Sales – None this month.
3. Personal Property & Real Estate Claims – The claims are moving forward. The upset tax sale is coming up at the end of the year and Britcher will need account balances to certify our fees by August 30th. The property at 640 Oliver St is in the process of being cleared.

TREASURER'S REPORT –

1. Delinquent Accounts –

Moved by Kaufman, seconded by McNaughton to approve the July's Treasurer's report. Motion carried unanimously.

Moved by Robinson seconded by Fahnestock to approve the July bills. Motion carried unanimously.

Moved by McNaughton, seconded by Kaufman to approve the July Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by McNaughton, seconded by Robinson to approve the July 16, 2019 regular meeting minutes. Motion carried unanimously.

OLD BUSINESS –

1. There was a leak on N. Front St, which Grosser's repaired. There are three properties, two of which have water access but do not have water accounts. Properties in Oliver Township do not have mandatory water hook up. The water is shut off at the curb stop.

NEW BUSINESS –

1. 2019-2020 Budget – Miller and Frownfelter will work on the budget for approval next month.

BOARD COMMENTS –

1. There will be two paving crews in town and that would be an opportunity to correct the issue at 158 N 2nd St. Robinson will contact the companies to obtain pricing.
2. The bond agreement with the Borough may be up, if so, the Water Authority may be able to start billing the Borough for water usage.

ADJOURNMENT – Moved by Kaufman, seconded by McNaughton to adjourn the meeting at 7:58 P.M. Motion carried unanimously.

Debra Kunish
Recording Secretary