

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
November 5, 2018

BOARD MEMBERS PRESENT – Penny Frownfelter, Gerald Robinson, Harry Fahnestock, John McNaughton, and Trevor Kaufman.

OTHERS PRESENT – Adam Britcher (Solicitor) and Dean Miller (Operations Manager).

MEETING CALLED TO ORDER – by Chairwoman Penny Frownfelter at 7:00 P.M.

PUBLIC COMMENT – None

OPERATIONAL REPORT – Dean Miller

1. USDA Meter Financing – The initial application was submitted by B&L on October 30th.
2. Update 5th/6th/Fickes – There have been no dirty water complaints. The auto flushers will be taken off by the end of the week due to colder temperatures.
3. Oliver Township project – Nothing to report.
4. River Plant operation – Everything is going well.
5. Lead & Copper testing & DEP feasibility study – The study is still required by DEP and is due June of 2019. It will cost 5 to 10,000 thousand dollars in engineering fees and the remainder of the work will be done in house.
6. Howe fence replacement – Nothing to report.

SOLICITOR'S REPORT – Adam Britcher

1. Liens/Sheriff Sales – None

TREASURER'S REPORT –

1. Delinquent Accounts – Total for accounts 60 days past due is \$55,318.

Moved by Kaufman, seconded by McNaughton to approve the Treasurer's report. Motion carried unanimously.

Moved by McNaughton, seconded by Kaufman to approve October bills. All in favor with Fahnestock abstaining.

Moved by Kaufman, seconded by Robinson to approve the October Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by Fahnestock, seconded by McNaughton to approve October 8, 2018 regular meeting minutes. Motion carried unanimously.

OLD BUSINESS –

1. Zenon lot – Decision tabled for future discussion.
2. PMRS cost study – Nothing to report

NEW BUSINESS –

1. 2018-19 Budget with 3% wage increase

Moved by Fahnestock, seconded by Kaufman to approve the 2018-19 Budget with a 3% wage increase for all personnel.

2. Vehicle purchase – A search for a vehicle and financing will begin.
3. PTO – This will be discussed at the next meeting.

4. PRV bank – Fahnestock removed the tree and cleared the stumps and brush. Dirt needs to be brought in, so the ground can be leveled. The remainder of the work will need to be completed in the spring when the ground has dried.

Moved by Kaufman, seconded by McNaughton to approve work by Fahnestock to bring in dirt and level the ground at a cost not to exceed \$500. All in favor with Fahnestock abstaining.

ADJOURNMENT – Moved by Kaufman, seconded by McNaughton to adjourn the meeting at 7:56 P.M. Motion carried unanimously.

Debra Kunish
Recording Secretary