

NEWPORT BOROUGH WATER AUTHORITY
REGULAR MEETING MINUTES
May 7, 2018

BOARD MEMBERS PRESENT – Penny Frownfelter, Gerald Robinson, John McNaughton, Harry Fahnestock and Trevor Kaufman

OTHERS PRESENT – Adam Britcher (Solicitor). Robert Hasemeier (Engineer) and Dean Miller (Operations Manager) are absent.

MEETING CALLED TO ORDER – by Chairwoman Penny Frownfelter at 7:00 P.M.

PUBLIC COMMENT –

1. Frank Campbell – Campbell passed out literature explaining Keystone Opportunity Zone (KOZ), an initiative designed to incentivize industry and promote jobs in the areas of industry or manufacturing, but not retail. Another county withdrew their application, so Howe Township was able to be considered. Howe's Board has approved moving forward with the application process and will need letters of support, a resolution that cuts the taxes to zero, and a document that keeps taxes at their current level for 10 years. The Board is in favor of supporting this and will modify the letter that has been supplied.
2. 49 & 51 S Second St – The owner is disputing billing charges, Britcher responded that unification of the space or removal of fixtures, as previously requested by the Board, has not been completed.

Moved by Fahnestock, seconded by McNaughton to reduce the EDU's to one after the toilet has been removed. The change will be effective June 1, 2018. Motion carried unanimously

3. 450 Dock St – Fahnestock has found a leak under the trailer and will repair it tomorrow.
4. 44 Penn Ave – Miller inspected the property on April 3rd and billing will be changed from 5 EDU's to 2 EDU's effective the date of inspection.

Moved by Fahnestock, seconded by McNaughton to reduce the EDI's to two, retroactive to April 3, 2018. All in favor, with Frownfelter abstaining.

SOLICITOR'S REPORT – Adam Britcher

1. Liens/Sheriff Sales – None this month.
2. Rules and Regs – Added to the Rules & Regs will be a statement that a Consumer Unit is equivalent to an EDU, to clear up confusion for customers regarding the definition of an EDU.

TREASURER'S REPORT –

1. Delinquent Accounts –

Moved by Kaufman, seconded by Fahnestock to approve the Treasurer's report. Motion carried unanimously.

Moved by Robinson, seconded by Fahnestock to approve April bills. Motion carried unanimously.

Moved by Robinson, seconded by Kaufman to approve the Adjustment Report. Motion carried unanimously.

APPROVAL OF MINUTES – Moved by Robinson, seconded by Fahnestock to amend and approve April 2, 2018 regular meeting minutes. The decision made during Executive Session to continue Jeffery Ness's employment as a regular, full time employee with benefits will be added to the minutes. Motion carried unanimously.

OLD BUSINESS –

1. Grant application and Resolution –

Moved by Kaufman, seconded by McNaughton to withdraw the request for a grant to fund the Hillcrest extension. Motion carried unanimously.

Resolution #2018-5 changes the amount of the grant for the Well 1 upgrade to \$200,917, which adds the engineering fees to the total. Moved by McNaughton, seconded by Kaufman. Motion carried unanimously.

2. Zenon plant, bids for scrap – Nothing to report

NEW BUSINESS –

1. Driveway sealant – a proposal to purchase sealant was included in the Board packet.

Moved by McNaughton, seconded by Kaufman to purchase sealant at an approximate cost of \$1280. Motion carried unanimously.

2. DEP meeting on May 17th – DEP will be reporting on the River Plant inspection at 9:30 A.M.
3. Special mid-month Board meeting – the meeting is no longer needed.
4. 114 Market St sale – The property is being considered for purchase and the late fees will need to be separated from the water and sewer usage to make a decision on the amount to be paid.
5. Meeting recommendations – Topics and recommendations from meeting with Miller, Britcher and Kunish tabled till next meeting.

BOARD COMMENTS –

1. Bulk Water sales – Robinson had a request for six tankers of water. The Board has agreed that bulk water cannot be sold without DEP approval.

Motion to move into Executive Session, to discuss pending litigation, at 8:27 P.M. by Kaufman, seconded by McNaughton. Motion carried unanimously.

Motion to move out of Executive Session at 8:38 P.M. by Kaufman, seconded by McNaughton. Motion carried unanimously.

ADJOURNMENT – Moved by Kaufman, seconded by McNaughton to adjourn the meeting at 8:39 P.M. Motion carried unanimously.

Debra Kunish
Recording Secretary