

NEWPORT BOROUGH WATER AUTHORITY  
REGULAR MEETING  
June 5, 2017

**BOARD MEMBERS PRESENT** – Penny Frownfelter, Jerry Robinson, John McNaughton and Harry Fahnestock

**OTHERS PRESENT** – Adam Britcher (Solicitor), Robert Hasemeier (Engineer) and Zane (a new employee at B&L)

**MEETING CALLED TO ORDER** – by Chairwoman Penny Frownfelter at 7:00 P.M.

**PUBLIC COMMENT** – None

**ENGINEER'S REPORT** – Robert Hasemeier

1. Well 10 NPDES permit – A response document to the inspection by DEP was submitted. There are two modifications that will be required. The discharge pump will need to be reconfigured and the chlorine residual will need to be reduced. Once the modifications are completed, the permit will likely be issued by the end of July.
2. 5<sup>th</sup> St project – A drawing set for the project was given to the Board, the specifications are still in progress and are expected to be ready to submit for bids by the beginning of July. The current estimate for the construction portion of the project is \$81,000. Market St to Mulberry St is currently 6" pipe, should it remain 6" or be changed to 8"? The Board agreed the pipe should be replaced with 8" pipe during the project. The blow-off chamber is shown on the drawing, but confirmation that the placement is accurate will be needed.
3. Rules and Regs – The standards that will be attached to the Rules and Regs and that will have to be implemented at Buffalo Crossing were distributed to the Board.
4. Howe Dam – The permit to drain the impoundment and install a trash rack has been received from the Fish and Boat Commission.
5. Corrosion Control – Miller and Hasemeier are still working on a chemistry addition for the membrane plant. When the equipment specifications have been finalized an application will be submitted to DEP. The projected cost is around \$40,000.
6. Tapping Fees report – The work on this project has gone over the budget of \$8,300 by \$171.
7. Buffalo Crossing – The Authority currently has 26 psi pressure to serve them but fire flow has been requested. The NFPA requirements for the anticipated grocery store are 1,000 gallons per minute for 75 minutes which would be 113,000 gallons. That's half the storage of the Well 10 and 14 tank but the pressure is not maintainable. Also, the International Building Code requires sprinklers for new construction. Two possible solutions for increasing pressure are to construct a tank further up the mountain or to install additional pumps. It will be important to ensure whichever solution is decided upon that the water is not allowed to sit too long and become aged. A water system model, at an approximate cost of 25 to 30 thousand dollars, will be needed. A substantial portion of these capital expenditures should be chargeable to the development project.

**OPERATIONAL REPORT** – Miller is not present, a report from him was included in the Board packet.

1. Frownfelter noted that DEP has notified the Water Authority that paperwork was submitted late and a citation has been issued.
2. PRWA meter leasing program – The meters that the Authority has selected are available from costars and PRWA will work with them to provide the Authority with a lease to own program. Miller has a meeting scheduled to work out the details.
3. Well 10 – Fahnestock has filled in the ruts on the lane to Well 10 with shale.
4. Residuals from the Membrane Plant – Coordinating disposal of the residuals will require a permit and there are issues to be resolved before that will be allowed.

**Motion to approve the Water Authority to cooperate with the Sewer Authority to apply for a CDBG grant for the 5<sup>th</sup> St project, moved by Robinson, seconded by McNaughton. Approved unanimously.**

## **SOLICITOR'S REPORT –**

1. Liens/Sheriff Sales – Nothing to report
2. Rules and Regs – Hasemeier's changes were reviewed and discussed by the Board, Britcher will make the necessary changes.

## **TREASURER'S REPORT –**

1. Delinquent Accounts – Over 120 days is \$37,000 and total overdue is \$70,600 which is less than it has been.

**Moved by Fahnestock, seconded by McNaughton to approve the Treasurer's report. Motion carried unanimously.**

**Moved by Robinson, seconded by McNaughton to approve the May bills, excluding the Fahnestock bill. Motion carried unanimously.**

**Moved by McNaughton, seconded by Robinson to approve the Fahnestock bill of \$520. Fahnestock abstained, motion carried.**

**Moved by Robinson, seconded by McNaughton to approve the Adjustment report. Motion carried unanimously.**

**APPROVAL OF MINUTES** – Moved by McNaughton, seconded by Robinson to approve May 1, 2017 regular meeting minutes. Motion carried unanimously.

## **OLD BUSINESS –**

1. ACH payments – Customers who signed up for ACH have been entered into the system and the first batch of payments was processed.
2. Water Operator position – There have been no responses to the advertisement in The Patriot News. Bringing in an inexperienced operator to train is an option to consider.

## **NEW BUSINESS –**

1. Glace Invoices – The detailed invoices were received and will be reviewed to determine the correct amount of payment due.
2. Bank Account update – Signers include Fahnestock, Robinson, Kaufman, McNaughton and Frownfelter. Greg Haney is no longer employed at the Water Authority and was never a signer on any of the bank accounts.

## **BOARD COMMENTS –**

1. Per Robinson, the insurance premium renewal on June 10<sup>th</sup> is \$24,103 which is a 2% increase or about \$400. The combined listed value of all the Water Authority's properties is \$8,437,740 and coverage for those properties costs \$8,100. To offset this increase, the amount of coverage on the Zenon unit, the wells and other equipment was slightly adjusted but should be reviewed further.

**ADJOURNMENT** – Moved by Robinson, seconded by McNaughton to adjourn the meeting at 8:57 P.M. Motion carried unanimously.

Debra Kunish  
Recording Secretary